

Club SL Club accreditation

Welcome...

To the revised **Club SL**, for 2016-17, South Lanarkshire Leisure and Culture's club accreditation scheme, aimed at developing and supporting local sports clubs and their volunteers.

Since we began three years ago, we have continually updated our documents. In 2015-16, we undertook a comprehensive review of our programme and gathered thoughts and comments from local clubs, schools, and our own staff.

1. Levels

With this review we hope to have streamlined the process/procedure, but still maintain the required minimum standards. You will notice that we offer two levels - Bronze and Gold only, again, to streamline the process for clubs.

2. Aims

Club SL's aim is to develop and support:

- **Good Governance**
- **Qualified coaches**
- **Volunteers**
- **Club Structures**
- **Growth**
- **Inclusive Clubs**

Club SL will continue to recognise the work by several Sport Governing bodies and the effort some clubs have already undertaken. We will therefore work closely with clubs that have already achieved awards from those bodies.

3. Benefits

As well as looking at the process, we have streamlined the criteria and added new benefits to both levels. We have also introduced a small funding package for Gold clubs to promote and encourage growth, player development, community inclusion and volunteer and coach development. (This funding is subject to application form, available funding and number of clubs).

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4. Officer Support



Support throughout the Club SL application process will be available from one of our Sports Development Officers, Community Sports Hubs Officers or Active Schools Coordinators.

Please look over the documents. If you would like to discuss any of the content, please don't hesitate to contact us.

For more information, please contact: clubsl@southlanarkshireleisure.co.uk



Club SL Award criteria and benefits

Level of award	Criteria	Benefits
<p>Bronze</p>  <p>BRONZE AWARD</p>	<ul style="list-style-type: none"> • Constitution*(i) • Evidence of Club bank account* • Sport's Governing body affiliation registration number*(i) • Local Sports Council affiliation registration number*(i) • Child Protection policy - including Club reference to Protection of Vulnerable Groups regulated 'work'(coach / volunteers PVG registration number)*(i) • Club insurance* (£2million)* • Qualified Coaches (separate sheet if required)* 	<ul style="list-style-type: none"> • Access to Club Development Forum • Access to Schools*** • Advice on Club Development / Officer Support • Club SL Logo and Certificate • Entry to Local Sports Council Award • Positive Coaching Scotland workshops (select one) <ol style="list-style-type: none"> 1. Leaders Workshop 2. Parents Workshop 3. Double Goal Coach • PCS Logo • SLLC Website/Club Directory
<p>Gold</p>  <p>GOLD AWARD</p>	<ul style="list-style-type: none"> • Bronze Award Criteria + • Club welcome pack* • AGM Minutes (min 1)* • Minutes of management group meetings (min one)* • First Aid Certificate per age group/ team/discipline/per SGB policy* • Equality Statement* • Health & Safety Policy (statement)* • Parental Consent form (if appropriate)* • Annual Club Action plan (incl Coach/ Volunteer Development Plan) • Incident/Accident Report Policy/ Procedure* • Job Description Committee/Officer bearers* - for example <ol style="list-style-type: none"> 1. Chair, 2. Vice Chair, 3. Secretary, Treasurer, 4. Child Protection Officer etc 	<ul style="list-style-type: none"> • All Bronze level benefits + • **£1000 credit via fund application form for the following: <ol style="list-style-type: none"> 1. Coach education 2. New events 3. New Activity 4. Additional Sessions • Access to Club Development Forum • Adult Single Membership Corporate Rate • Club SL Gold Logo • Continued Officer Support Officer • PCS Logo

(i) If applicable

* Documents or information should be supplied as evidence


** Subject to available funding.

*** Access to school for tasters, leaflets can only be undertaken after planning contact with the local Active Schools Coordinator.

Continued overleaf.



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Level of award	Criteria	Benefits
<p>Gold</p>  <p>GOLD AWARD</p>	<ul style="list-style-type: none"> • Community Programme (min one) for example- <ol style="list-style-type: none"> 1. Adult Recreational Opportunities (e.g. 35, 50 years+) 2. Junior Community Programme (e.g. nursery, after school) 3. Disability Sport (e.g. disability sports section or team) • Signed Codes of Conduct - for example <ol style="list-style-type: none"> 1.Parent* 2.Players* 3.Coaches * • Disciplinary procedures <ol style="list-style-type: none"> 1.Coaches* 2.Players * • Positive Coaching Scotland - Workshops <ol style="list-style-type: none"> 1.Leaders Workshop 2.Parents Workshop (i) 3.Double Goal Coach Workshop 	

(i) If applicable

* Documents or information should be supplied as evidence

** Subject to available funding.

*** Access to school for tasters, leaflets can only be undertaken after planning contact with the local Active Schools Coordinator.



Club SL Bronze evidence



Club name:

BRONZE AWARD

	yes	no	notes
Child Protection policy (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Club Insurance (£2million)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Constitution*(i)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Evidence of Club bank account*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Qualified Coaches (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Sports Council Affiliation (3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Sport's Governing Body Affiliation (3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Notes

(1) incl reference to club Protection Vulnerable Groups and regulated work – coach volunteer PVG registration numbers)*(i)

(2) separate page if required, copies of certificates*

(3) Registration number*(i)

References

(i) If applicable

*Evidence required



**SOUTH LANARKSHIRE
Leisure & Culture**

www.slleisureandculture.co.uk
South Lanarkshire Leisure and Culture Ltd is a recognised Scottish Charity. No. SC032549

SLLC 1113B

Club SL Gold evidence



GOLD AWARD

Club name:

	yes	no	notes
Bronze+	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
AGM Minutes (min one)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Child Protection Officer (trained)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Club Annual Action Plan (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Codes of Conduct signed (for example):

1. Parents*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
2. Players*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
3. Coaches*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Community Programme minimum of one (for example)

1. Adult recreational opportunities (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
2. Junior Community Programme (3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
3. Disability sport (4)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
Equality Statement*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
First Aid policy (5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Notes

- (1) Current (include Coach / volunteer Development plan)*
- (2) 35+ opportunities
- (3) (non competitive, pre /after school)
- (4) (member, team/section)
- (5) as per age/team/discipline or Sport's Governing Body*

References

- (i) If applicable
- * Evidence required

continued overleaf.



Club SL Gold evidence

continued from overleaf.

Club name:

	yes	no	notes
Health & Safety policy*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Incident/Accident* procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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Disciplinary procedures

1. Coaches	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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2. Players	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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Job Description:(for example)

1. Chair*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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2. Vice Chair*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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3. Secretary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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4. Treasurer*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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5. Child Protection Officer*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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Management/Committee meeting (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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Parental consent form (3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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Positive Coaching Scotland - Workshops

1. Leaders Workshop*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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2. Parents Workshop (i)*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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3. Double Goal Coach Workshop*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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Welcome Pack*	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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Notes

(1) report/policy/procedure*

(2) minutes (min 1)

(3) if appropriate*

References

(i) If applicable

* Evidence required

